

5 Day-A-Week Note

Welcome back! We are looking forward to a great year!! Your child's safety is very important to us. As we begin our year, we would like to remind you of the following...

- Please remember the first bell rings at 8:20 AM. There is no supervision before that time except in our Latch-Key program. If you need information about this program, please contact Mrs. Rigsby, 248-328-3615.
- Reminder...our dismissal procedure remains the same this year.
- Free breakfast for all students is served daily. Any student eating breakfast will be allowed to enter the building at 8:10 and eat in the cafeteria. Students who arrive after 8:30 can pick up a breakfast in the cafeteria and take it to their room to eat.
- Please use the **main entrance door** by the office to enter our building between the hours of 8:35 AM-3:36 PM. All perimeter doors are locked during the school day. Please press the button on the Security Panel and upon entry, proceed to the office to get a visitor's badge before going to classrooms. ***If we do not recognize you, we will ask for your name and to see your driver's license.***
- We ask parents to have a **five-day per week plan** for their child at dismissal. Please indicate below what your child will do every day at 3:36 PM dismissal. ***If you need to alter this plan, please send in a note to your child's teacher or call the school office, 248-328-3600.***

Thank you for your cooperation.

Please indicate below what your child will do each day at dismissal.

Each day at dismissal my child(ren) will... (Select the one that will be used the majority of the time)

_____ **Take the bus home (Route # _____)**

_____ **Car line**

_____ **Walk home with/ _____**

_____ **Go to latch-key**