

## Communicating with School Leaders

As situations arise when students and parents may have questions or concerns with the educational process, it is important that open communication exists. Many questions can be easily answered by the educator directly involved in the class or program before it becomes necessary to move on to the next level. One of the easiest ways to communicate is via email, or a phone call. As a way to help parents effectively ask questions or communicate a concern, a "chain of command" process has been developed. Holly Area Schools leadership will follow the communication process below, and ask families to use this process as a reference when beginning their communications. You may also print a copy of this process and the contact information from our webpage 'Chain of Command'.

For a complete staff directory, visit <https://www.hask12.org/district/staff-directory/>. We look forward to continuing to develop positive partnerships with all Holly Area Schools parents.

<b>Instruction and Curriculum</b>	<b>Discipline</b>
STEP 1: Classroom Teacher  STEP 2: Counselor  STEP 3: Building Principal (see list provided)  STEP 4: Executive Director of Educational Services Michelle Szczechowicz <a href="mailto:michelle.szczechowicz@hask12.org">michelle.szczechowicz@hask12.org</a> 248-328-3147	STEP 1: Classroom Teacher  STEP 2: Building Principal (see list provided)  STEP 3: Executive Director of Educational Services Michelle Szczechowicz <a href="mailto:michelle.szczechowicz@hask12.org">michelle.szczechowicz@hask12.org</a> 248-328-3147
<b>Special Education</b>	<b>Athletic Questions or Concerns</b>
STEP 1: Classroom Teacher/Sp. Ed. Teacher  STEP 2: Building Principal (see list provided)  STEP 3: Director of Student Services Jennifer Lauria <a href="mailto:jennifer.lauria@hask12.org">jennifer.lauria@hask12.org</a> 248-328-3170	STEP 1: Coach  STEP 2: Athletic Director Casey Lombard <a href="mailto:casey.lombard@hask12.org">casey.lombard@hask12.org</a> 248-328-3243  STEP 3: Building Principal (see next page)
<b>Building and Grounds</b>	<b>Early Childhood</b>
STEP 1: School Office  STEP 2: Building Principal (see list provided)  STEP 3: Director of Operations Jeremy Mason <a href="mailto:jeremy.mason@hask12.org">jeremy.mason@hask12.org</a> 248-328-3163  STEP 4: Assistant Superintendent of Administrative Services Steve Lenar <a href="mailto:steven.lenar@hask12.org">steven.lenar@hask12.org</a> 248-328-3147	STEP 1: Classroom Teacher  STEP 2: Early Childhood Principal Preschool, GSRP, Head Start, Latchkey Susan Simms <a href="mailto:susan.simms@hask12.org">susan.simms@hask12.org</a> 248.328.3022  STEP 3: Executive Director of Educational Services Michelle Szczechowicz <a href="mailto:michelle.szczechowicz@hask12.org">michelle.szczechowicz@hask12.org</a> 248-328-3147

<b>Transportation</b>	<b>Food and Nutrition Services</b>
<p>STEP 1: Transportation Assistant Supervisor Victoria Mingo-Williams <a href="mailto:victoria.mingo-williams@hask12.org">victoria.mingo-williams@hask12.org</a> 248-328-3093</p> <p>STEP 2: Transportation Supervisor Frank Richmond <a href="mailto:frank.richmond@hask12.org">frank.richmond@hask12.org</a> 248-328-3095</p> <p>STEP 3: Director of Operations Jeremy Mason <a href="mailto:jeremy.mason@hask12.org">jeremy.mason@hask12.org</a> 248-328-3163</p> <p>STEP 4: Assistant Superintendent of Administrative Services Steve Lenar <a href="mailto:steven.lenar@hask12.org">steven.lenar@hask12.org</a> 248-328-3147</p>	<p>STEP 1: School Main Office</p> <p>STEP 2: Building Principal (see list provided)</p> <p>STEP 3: Food Service Director Thomas Baranoucky <a href="mailto:thomas.baranoucky@hask12.org">thomas.baranoucky@hask12.org</a> 248-328-3033</p> <p>STEP 4: Director of Operations Jeremy Mason <a href="mailto:jeremy.mason@hask12.org">jeremy.mason@hask12.org</a> 248-328-3163</p> <p>STEP 5: Assistant Superintendent of Administrative Services Steve Lenar <a href="mailto:steven.lenar@hask12.org">steven.lenar@hask12.org</a> 248-328-3147</p>
<b>Building Principals</b>	
<p><b>Davisburg Elementary</b> Denise Kott <a href="mailto:denise.kott@hask12.org">denise.kott@hask12.org</a> 248-328-3501</p> <p><b>Holly Elementary</b> Aimee Schwartz <a href="mailto:aimee.schwartz@hask12.org">aimee.schwartz@hask12.org</a> 248-328-3601</p> <p><b>Patterson Elementary</b> Jacob Haynes <a href="mailto:jacob.haynes@hask12.org">jacob.haynes@hask12.org</a> 248-328-3701</p> <p><b>Rose Pioneer Elementary</b> Michael Beattie <a href="mailto:michael.beattie@hask12.org">michael.beattie@hask12.org</a> 248-328-3801</p> <p><b>Broncho Virtual School</b> Stephanie Elder <a href="mailto:stephanie.elder@hask12.org">stephanie.elder@hask12.org</a> 248-328-3333</p>	<p><b>Holly Middle School</b> Monica Turner <a href="mailto:monica.turner@hask12.org">monica.turner@hask12.org</a> 248-328-3401</p> <p>Haley Street, Assistant Principal <a href="mailto:haley.street@hask12.org">haley.street@hask12.org</a> 248-328-3401</p> <p><b>Holly High School</b> Eric Curl <a href="mailto:eric.curl@hask12.org">eric.curl@hask12.org</a> 248-328-3201</p> <p>Codie Lakin, Assistant Principal <a href="mailto:codie.lakin@hask12.org">codie.lakin@hask12.org</a> 248-328-3201</p> <p>Melissa Wachowski, Assistant Principal <a href="mailto:melissa.wachowski@hask12.org">melissa.wachowski@hask12.org</a> 248-328-3201</p>

## Unresolved Questions or Concerns

If questions or concerns have not been resolved after discussing them with teachers, principals or other school leaders, you may contact the superintendent. For high-level concerns, issues may be advanced to the Board of Education after they have advanced through each level of the chain of command.

**Superintendent**                      Scott Roper, 248-328-3147 [scott.roper@hask12.org](mailto:scott.roper@hask12.org)

**Board of Education**                <https://www.hask12.org/district/board-of-education>